



CANBERRA REGION JOINT ORGANISATION

Regional leadership connecting our communities

BOARD MEETING

Friday, 1 March 2024
9am – 1pm
Eurobodalla Shire Council
Club Narooma, 88 Princess Highway, Narooma

MINUTES



Table of Contents

1. Opening Meeting.....	4
2. Welcome & Acknowledgement of Country.....	4
3. Apologies	4
4. Disclosure of Interest.....	4
8. Chairs Minute.....	5
9. Confirmation of Minutes.....	5
10. Briefings to CRJO Board.....	5
10.1 Associate Members.....	5
10.2 State Government Agencies	6
11. Presentations	7
11.1 Net Zero Pathway Plan	7
12. Reports to Board: For Discussion	8
12.1 2024 NSW Minister Meetings.....	8
13. Reports to Board: For Decision.....	8
13.1 Statement of Strategic Priorities	8
13.2 Annual Performance Statement.....	9
14. Reports to Board: For Noting.....	9
14.1 CRJO Finance Status Report	9
14.2 CRJO Program Status Report.....	9
14.3 CRJO Executive Officer Status Report.....	10
15. Closed Session.....	10
15.1 CRJO Financial Sustainability Report.....	10
15.2 Code of Conduct Governance Report.....	11
16. Close.....	12



MEMBERS	
Bega Valley Shire Council	Mayor Russell Fitzpatrick (Chair) Mr Anthony McMahon
Eurobodalla Shire Council	Mayor Mathew Hatcher Mr Warwick Winn
Goulburn Mulwaree Council	Mayor Peter Walker Mr Aaron Johansson
Hilltops Council	Mayor Margaret Roles Mr Anthony O'Reilly
Queanbeyan-Palerang Regional Council	Mayor Kenrick Winchester (Deputy Chair) Ms Rebecca Ryan
Snowy Monaro Regional Council	Mayor Chris Hanna Mr David Hogan
Snowy Valleys Council	Mayor Ian Chaffey (Online) Mr Steven Pinnuck (Online)
Upper Lachlan Shire Council	Mayor Pam Kensit (Online) Ms Alex Waldron (Online)
Wingecarribee Shire Council	Mr. Viv May (PSM) Ms Lisa Miscamble
Yass Valley Council	Mayor Allan McGrath Mr Chris Berry
Wagga Wagga City Council	Mayor Dallas Tout Mr Peter Thompson
ACT Government	Dr David Clapham
Canberra Airport	Mr Noel McCann
Canberra Region Joint Organisation	Ms Sharon Houlihan Ms Hayley Chapman
GUESTS	
NSW Government	Anthony Body, Regional NSW Kalina Koloff, NSW Office Cross Border Commissioner Heidi Stratford, NSW Reconstruction Authority Louise Taylor, Office of Local Government



1. Opening Meeting

The chairperson, Mayor Russell Fitzpatrick opened the meeting at 9.05am.

2. Welcome & Acknowledgement of Country

The chairperson, Mayor Russell Fitzpatrick welcomed members and guests and made an acknowledgment of country.

3. Apologies

The chairperson, Mayor Russell Fitzpatrick called for any apologies. CRJO resolved to accept any apology and grant leaves of absence.

The following apologies were received:

- Ms Heidi Stratford, NSW Reconstruction Authority
- Ms Kalina Koloff, NSW Office Cross-Border Commissioner
- Ms Louise Taylor, NSW Office of Local Government
- Mr Noel McCann, Canberra Airport

4. Disclosure of Interest

With reference to Chapter 14 Local Government Act 1993, and CRJO's Code of Conduct, councillors are required to declare any conflicts of interest in the matters under consideration by CRJO at this meeting.

No conflicts of interest in the matters under consideration were declared.

5. Notice of Rescission

Pursuant to Clause 372 of the Local Government Act 1993 a voting representative may lodge a notice to rescind a motion for the CRJO's consideration.

No notices to rescind a motion were lodged.

6. Notice of Motions

Pursuant to Clause 10.2 of the Code of Meeting Practice a voting representative may lodge a notice of motion for the CRJOs consideration.

No notices of motion regarding code of meeting practice were lodged.

7. Urgent Business

The chairperson will call for any additional business pursuant to Clause 9.3 of the Code of Meeting Practice. Any additional business to be discussed requires a board resolution or a ruling by the chairperson that the matter is of great urgency.

The CRJO Board may resolve to accept any late item, information or urgent business to be discussed



and/or determined at this meeting.

No additional business or late item, information or urgent business were raised.

8. Chairs Minute

Pursuant to Clause 9.6 of the Code of Meeting Practice the Chairperson, without notice, may put to the meeting a minute on any matter or topic that is within the jurisdiction of the CRJO.

No chair's minutes were put.

9. Confirmation of Minutes

RESOLUTION 03/24 - 01

Moved: Cr Chris Hanna

Seconded: Cr Peter Walker

That the Canberra Region Joint Organisation Board receives and notes the minutes from the previous board meeting held 8 December 2023.

CARRIED

10. Briefings to CRJO Board

10.1 Associate Members

The following associate members provided verbal updates to the Board:

- Dr David Clapham, Executive Branch Manager, Economic and Regional Policy, ACT Government

RESOLUTION 03/24 - 02

Moved: Cr Kenrick Winchester

Seconded: Cr Mathew Hatcher

That the Canberra Region Joint Organisation Board receives and notes the update from associate members.

CARRIED

(Noting apology received from Mr Noel McCann, Director of Planning and Government Relations, Canberra Airport)



10.2 State Government Agencies

The following NSW State Government Agencies will provide verbal updates to the Board:

- Mr Anthony Body, Regional Director, Illawarra and South East NSW, Department of Regional NSW

RESOLUTION 03/24 - 03

Moved: Cr Mathew Hatcher

Seconded: Cr Kenrick Winchester

That the Canberra Region Joint Organisation Board receives and notes the update from state government agencies.

CARRIED

(Noting apologies received from Ms Kalina Koloff, NSW Cross-Border Commissioner, Ms Louise Taylor, Office of Local Government and Ms Heidi Stratford, NSW Reconstruction Authority)



11. Presentations

11.1 Net Zero Pathway Plan

Who: **Cecilia Kemp**, CRJO Project Officer – Net Zero

Lisa Miller, Project Officer Sustainable Councils, Department of Climate Change, Energy, Environment and Water (DCCEEW)

Dr Simon Wright, Senior Research Fellow, Energy & Circularity at Charles Sturt University

Attachments: Net Zero Pathway Plan Presentation

Purpose: The intent of the presentation was to provide an update on the engagement and project implementation done with the Councils since April 2023 and provide an introduction to the **Net Zero Council Pathway Guide**.

Members were asked to review the **Net Zero Council Pathway Guide** ahead of the Local Government Area road trip meetings in March.



12. Reports to Board: For Discussion

12.1 2024 NSW Minister Meetings

RECOMMENDATION

1. That the report from the Director Corporate Services on the 2024 NSW Minister Meetings be received.
2. That the Board provide feedback to Canberra Region Joint Organisation on the questions to be raised at the 16 May 2024 meeting in NSW Parliament House.

CARRIED

13. Reports to Board: For Decision

13.1 Statement of Strategic Priorities

RESOLUTION 03/24 - 04

Moved: Cr Russell Fitzpatrick

Seconded: Cr Kenrick Winchester

That:

1. The Canberra Region Joint Organisation Board endorses the Statement of Strategic Priorities 2024-2028.
2. A further online workshop to be undertaken with Mayors at the May meeting in NSW Parliament House.

CARRIED



13.2 Annual Performance Statement

RESOLUTION 03/24 - 05

Moved: Cr Kenrick Winchester

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation Board endorses the Annual Performance Statement.

CARRIED

14. Reports to Board: For Noting

14.1 CRJO Finance Status Report

RESOLUTION 03/24 - 06

Moved: Mr Viv May

Seconded: Cr Chris Hanna

That the Canberra Region Joint Organisation Board receives the CRJO Finance Status Report and notes the financial position of the organisation at 31 January 2024.

CARRIED

14.2 CRJO Program Status Report

RESOLUTION 03/24 - 07

Moved: Cr Peter Walker

Seconded: Cr Kenrick Winchester

That the Canberra Region Joint Organisation Board receives and notes the Canberra Region Joint Organisation Program Status Report.

CARRIED



14.3 CRJO Executive Officer Status Report

RESOLUTION 03/24 - 08

Moved: Cr Mathew Hatcher

Seconded: Cr Allan McGrath

That the Canberra Region Joint Organisation Board receives and notes the CRJO Executive Officer Status Report.

CARRIED

15. Closed Session

15.1 CRJO Financial Sustainability Report

This matter is considered to be confidential under Section 10A(2)(a) personnel matters concerning particular individuals (other than councillors). All persons who are not members of the Canberra Region Joint Organisation board (or their representative) be asked to leave the meeting.

CRJO must resolve to move into Closed Session to deal with any items under s10 Local Government Act 1993.

RESOLUTION 03/24 - 09

Moved: Cr Russell Fitzpatrick

Seconded: Cr Allan McGrath

That the Canberra Region Joint Organisation Board moves into closed session for all items listed under item 15. Closed Session.

CARRIED

Ms Hayley Chapman, Director Corporate Services and Ms Nadine Clarke, Executive Assistant Corporate Services left the meeting at 11.47am.



RESOLUTION 03/24 - 10

Moved: Mr Viv May

Seconded: Cr Kenrick Winchester

That the Canberra Region Joint Organisation board:

- 1. Receives and discusses the confidential CRJO Financial Sustainability report,**
- 2. Endorses the proposed sustainable CRJO structure and cost reductions approach as broadly outlined in the report,**
- 3. Notes that a detailed 2024-25 CRJO budget incorporating proposed financial sustainability measures and CRJO work plan based on proposed resourcing level to be tabled at May board meeting,**
- 4. Seeks advice from Office Local Government regarding compliance obligations of joint organisations and regional organisations of councils, and**
- 5. Resolves that those parts of the confidential CRJO Financial Sustainability Report not related to personnel matters be made public.**

CARRIED

Mayor Dallas Tout, Wagga Wagga City Council left the meeting at 12pm.

15.2 Code of Conduct Governance Report

This matter is considered to be confidential under Section 10A(2)(i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993. All



persons who are not members of the Canberra Region Joint Organisation board (or their representative) be asked to leave the meeting.

RESOLUTION 03/24 - 11

Moved: Cr Allan McGrath

Seconded: Cr Kenrick Winchester

That the CRJO Executive Officer reports for board meetings from May 2024 onward include a section related to governance matters including code of conduct complaints, public interest disclosures, government information (public access) requests, ICAC referrals and the like.

CARRIED

RESOLUTION 03/24 - 12

Moved: Cr Allan McGrath

Seconded: Cr Kenrick Winchester

That the Canberra Region Joint Organisation Board moves into open session.

CARRIED

Ms Hayley Chapman, Director Corporate Services and Ms Nadine Clarke, Executive Assistant Corporate Services returned to the meeting at 12.45pm.

16. Close

The Chairperson, Mayor Russell Fitzpatrick closed the meeting at 12.47pm.