



CANBERRA REGION JOINT ORGANISATION

Regional leadership connecting our communities

BOARD MEETING

Friday, 7 March 2025
9am – 1pm
Snowy Hydro | Cabramurra, NSW

MINUTES



CRJO Board Members

COUNCIL	VOTING MEMBERS	NON-VOTING REPRESENTATIVES
Bega Valley Shire Council	Mayor, Cr Russell Fitzpatrick	Anthony McMahon, Chief Executive Officer
Eurobodalla Shire Council	Mayor, Cr Mathew Hatcher	Warwick Winn, General Manager
Goulburn Mulwaree Council	Mayor, Cr Nina Dillon	Marina Hollands, A/Chief Executive Officer
Hilltops Council	Mayor, Cr Brian Ingram	Anthony O'Reilly, General Manager
Queanbeyan-Palerang Regional Council	Mayor, Cr Kenrick Winchester	Rebecca Ryan, General Manager
Snowy Monaro Regional Council	Mayor, Cr Chris Hanna	Stephen Dunshea, A/Chief Executive Officer
Snowy Valleys Council	Mayor, Cr Julia Ham	Jessica Quilty, A/General Manager
Upper Lachlan Shire Council	Mayor, Cr Paul Culhane	Alex Waldron, Chief Executive Officer
Wingecarribee Shire Council	Mayor, Cr Jesse Fitzpatrick	Lisa Miscamble, General Manager
Yass Valley Council	Mayor, Cr Jasmin Jones	Julie Costa, A/Chief Executive Officer

CRJO Board Attendees

ASSOCIATE MEMBERS (NON-VOTING)		
Wagga Wagga City Council	Mayor, Cr Dallas Tout	Peter Thompson, General Manager
ACT Government	David Clapham, Executive Branch Manager, Regional, Infrastructure, Planning and Transport Branch	
NSW Government	Giles Butler, Director Regional Coordination – South, Delivery and Engagement Group, NSW Premier's Department	

AFFILIATE MEMBERS (NON-VOTING)		
Canberra Airport	Noel McCann, Director, Planning & Government Relations	Michael Thompson, Head of Aviation
	Jordan Fallon, Government Relations & Policy Advisor	



GOVERNMENT AGENCIES

NSW Reconstruction Authority	Heidi Stratford, Director Illawarra and South East	
NSW Office of Cross Border Commissioner	Kalina Koloff, NSW Cross Border Commissioner	
Office of Local Government	Louise Taylor, Council Engagement Manager	
Regional Development Australia Southern NSW & ACT	Rowena Abbey, Chair	Olivia West, Chief Executive Officer

STAFF

Canberra Region Joint Organisation	Sharon Houlihan, Executive Officer	
	Hayley Chapman, Coordinator Corporate Services	
Woolamai Consulting	Leanne Barnes, Project Manager (contractor)	
Jennifer Lang Australia	Jennifer Lang, Chief Financial Officer (contractor)	



1. Opening Meeting

The Canberra Region Joint Organisation (CRJO) Chairperson, Mayor Russell Fitzpatrick at 9:00 am.

2. Welcome & Acknowledgement of Country

The following acknowledgement was made by the meeting chair.

"I acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and acknowledge the traditional custodians of the land on which we meet today."

3. Apologies

The CRJO Executive Officer called for any apologies. The board resolved to accept the below apologies:

The following apologies have been received prior to the meeting:

- Mr Justin Clancy MP, Member for Albury (as local member for Cabramurra)
- Cr Mathew Hatcher, Mayor Eurobodalla Shire Council
- Warwick Winn, General Manager Eurobodalla Shire Council
- Stephanie Speedy, A/General Manager Eurobodalla Shire Council
- Julie Costa, A/Chief Executive Officer Yass Valley Council
- Noel McCann, Director, Planning & Government Relations, Canberra Airport
- Michael Thompson, Head of Aviation, Canberra Airport
- Jordan Fallon, Government Relations & Policy Advisor
- Rowena Abbey, Chair Regional Development Australia Southern NSW & ACT

4. Disclosure of Interests

With reference to Chapter 14 *Local Government Act 1993*, and CRJO's Code of Conduct, members are required to declare any conflicts of interest in the matters under consideration by the board at this meeting.

Mayor Jasmin Jones, Yass Valley Council

- Standing non-pecuniary, insignificant declaration as Editor in Chief of *This Week In Canberra*, as Councils in the CRJO advertise from time to time with this tourism magazine.
- Standing non-pecuniary, insignificant declaration as my spouse is the Chief Operating Officer of *Capital Radio Network*, as Councils in the CRJO advertise from time to time advertise with this broadcast network.

The above declarations were noted by the chair on 6 December 2024 and there was not considered to be any management action needed.



5. Notice of Rescission

Pursuant to Clause 372 of the *Local Government Act 1993*, a voting representative may lodge a notice to rescind a motion for the CRJO's consideration. No notices of motion to rescind a motion were lodged.

6. Notice of Motions

Pursuant to Clause 10.2 of the Code of Meeting Practice, a voting representative may lodge a notice of motion for the CRJO's consideration. No notices of motion were lodged.

7. Urgent Business

Pursuant to Clause 9.3 of the Code of Meeting Practice, the meeting chair called for any additional business. Any additional business to be discussed requires a board resolution or a ruling by the chair that the matter is of great urgency.

The CRJO board may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting. No additional business items were requested.

8. Chair's Minute

Pursuant to Clause 9.6 of the Code of Meeting Practice, the chair, without notice, may put to the meeting a minute on any matter or topic that is within the jurisdiction of the CRJO. No chair's minutes were put.

9. Confirmation of Minutes

RESOLUTION 03/25 - 01

Moved: Cr Brian Ingram

Seconded: Cr Julia Ham

That the Canberra Region Joint Organisation Board adopts the minutes and actions arising from the board meeting held 6 December 2024.

CARRIED

10. Presentations

10.1 Blueprint for a Resilient South East NSW project update and transitioning to the State Disaster Mitigation Plan and disaster adaptation planning

Presentation provided by Leanne Barnes, Woolamai Consulting (CRJO contractor project officer), Heidi Stratford, NSW Reconstruction Authority and Jillian Kilby, The Stable Group

10.2 Climate Mayors Initiative

Presentation provided by Cr Anna Reynolds, Lord Mayor Hobart City Council.



11. Briefings to CRJO Board

11.2 Agencies and Stakeholders Updates

The following agencies provided an update to the board:

- Kalina Koloff, NSW Cross Border Commissioner, NSW Office of Cross Border Commissioner
- Heidi Stratford, Director Illawarra and South East, NSW Reconstruction Authority

Meeting paused at 10:10 am for morning tea. Meeting resumed at 10:33 am.

Kalina Koloff, Heidi Stratford and David Clapham left the meeting at 10:35 am.

11.1 Associate and Affiliate Members Updates

The following members provided an update to the board:

- Giles Butler, Director Regional Coordination – South, Delivery and Engagement Group, NSW Premier's Department

Apology received from Noel McCann, Director of Planning and Government Relations, Canberra Airport and Dr David Clapham, Executive Branch Manager, Regional, Infrastructure, Planning and Transport Branch, ACT Government (left meeting early)

11.2 Agencies and Stakeholders Updates

The following agencies provided an update to the board:

- Louise Taylor, Council Engagement Manager, Office of Local Government

11.3 Regional Development Australia Southern NSW & ACT – Regional Vision

- Olivia West, Chief Executive Officer Regional Development Australia Southern NSW & ACT

Apology received from Rowena Abbey, Chair Regional Development Australia Southern NSW & ACT



12. Reports to CRJO Board: For Decision

12.1 Benefit-sharing Guidelines for Large-Scale Renewable Energy Project Developer Contributions Agreements

RESOLUTION 03/25 - 02

Moved: Cr Jasmin Jones

Seconded: Cr Brian Ingram

That Canberra Region Joint Organisation Board:

1. notes the NSW Joint Organisations Chairs Forum request for chairs to ask joint organisations' member councils to consider adopting consistent benefit sharing policies in individual councils in NSW regions,
2. notes the NSW Department of Planning, Housing and Infrastructure's *Benefit Sharing Guideline – Guidance for large-scale renewable energy projects* published in November 2024
3. notes the potential for a new or increased revenue stream for member councils via benefit sharing agreements
4. gives in-principle support to adopting consistent benefit sharing policies in individual councils in Canberra Regional Joint Organisation regions and
5. refers to the general managers advisory group, consideration of an approach to adopting consistent benefit-sharing frameworks in individual councils across the Canberra Region Joint Organisation region and planning joint working group for consideration as to operationalising frameworks, *for renewable energy developments and associated projects.**

CARRIED

* text in italics added to recommendation to form part of final resolution



12.2 Statement of Strategic Priorities

RESOLUTION 03/25 - 03

Moved: Cr Jasmin Jones

Seconded: Cr Julia Ham

That the Canberra Region Joint Organisation board:

- 1. reviews the refreshed Canberra Region Joint Organisation Statement of Strategic Priorities 2024-2028 and agrees the following changes to be made to the document:**
 - a. Amend wording for Transport for NSW South East & Tablelands Regional Transport Plan advocacy.**
 - b. Alter to have economy priority first-listed to indicate high priority and amend to incorporate business development**
 - c. Retain affordable housing priority**
- 2. adopts the Canberra Region Joint Organisation Statement of Strategic Priorities 2024-2028, subject to incorporation of agreed changes.**

CARRIED

12.3 NSW Parliament House Meeting

RESOLUTION 03/24 - 04

Moved: Cr Kenrick Winchester

Seconded: Cr Jasmin Jones

That Canberra Region Joint Organisation board:

- 1. agrees NSW ministers, shadow ministers and members of parliament for invitation to attend the annual NSW Parliament House board meeting on 5 June 2025, and**
- 2. considers and advises topics and questions to be included in invitation letters to ministers, shadow ministers and members of parliament to the Chief Executive by 21 March.**

CARRIED



12.4 Peak NSW Local Government Body Memberships

RESOLUTION 03/24 - 05

Moved: Cr Kenrick Winchester

Seconded: Cr Brian Ingram

That the Canberra Region Joint Organisation writes to Local Government NSW and NSW Country Mayors Association seeking a zero-fee category of membership for joint organisations where 100% of joint organisation member councils are already Local Government NSW and Country Mayors Association financial members.

CARRIED

12.5 Regional Australia Institute Membership

RESOLUTION 03/24 - 06

Moved: Cr Russell Fitzpatrick

Seconded: Cr Julia Ham

That the Canberra Region Joint Organisation Board approves joining the Regional Australia Institute's Regional Activators Alliance for the current year and in future years, subject to availability of budget.

CARRIED

13. Reports to CRJO Board: For Noting

13.1 Governance and Compliance

RESOLUTION 03/25 - 07

Moved: Cr Kenrick Winchester

Seconded: Cr Jasmin Jones

That the Canberra Region Joint Organisation Board notes the governance and compliance report.

CARRIED



13.2 Post Election Governance Requirements

RESOLUTION 03/25 - 08

Moved: Cr Brian Ingram

Seconded: Cr Julia Ham

That the Canberra Region Joint Organisation Board notes the post-election governance requirements.

CARRIED

13.3 Finance Status Quarterly Report

RESOLUTION 03/25 - 09

Moved: Cr Jasmin Jones

Seconded: Cr Kenrick Winchester

That the Canberra Region Joint Organisation Board:

- 1. notes the finance report, management report and financial statements for the year to date ending 31 January 2025**
- 2. notes the operating result as at the end of 31 January 2025; and**
- 3. notes the forecasted end of year operating result compared to the adopted budget.**

CARRIED

13.4 Regional Programs Status Report

RESOLUTION 03/25 – 10

Moved: Cr Brian Ingram

Seconded: Cr Julia Ham

That the Canberra Region Joint Organisation board notes the Regional Programs Status Report March 2025.

CARRIED



14. Closed Session

CRJO must resolve to move into closed session to deal with any items under s10 of the *Local Government Act 1993*. No items were raised for closed session.

15. Close

Chairperson, Cr Russell Fitzpatrick, closed the meeting at 12:30 pm.

16. Next Meeting

The next Canberra Region Joint Organisation Board Meeting is scheduled to be held Thursday, 5 June 2025, hosted at NSW Parliament House.